

Council on University Planning and Budget
December 4, 2020
2:00 p.m. – Zoom
Minutes

Voting Members Present: Gurkin Akalin, Mark Bluhm, Peggy Brown, Jon Coleman, Mona Davenport, Kirstin Duffin, Laretta Henderson, Don Holly, Shaibu Ibrahim, Bobbi Kingery, Jaiden Logan, Ramey Martin, Leigh Moon, James Ochwa-Echel, Steve Rich, Jody Stone, Rebecca Throneburg, Vernon Woodley, Tim Zimmer

Absent: Morgan Colvin, Sace Elder, Isaac Slaven

Non-Voting Members Present: Anne Flaherty, Jay Gatrell, David Glassman, Paul McCann, Sean Reeder, Ken Wetstein

Guests Ryan Hendrickson

1. Call to order and introductions
Peggy Brown called the meeting to order at 2:01 pm.
2. Approval of minutes November 6, 2020
Need to revise minutes to add James Ochwa-Echel as attending. Motion (Davenport/Duffin) to approve the minutes of the November 6, 2020 meeting as revised. Roll call – Yes: Akalin, Bluhm, Coleman, Davenport, Duffin, Henderson, Holly, Kingery, Logan, Ochwa-Echel, Rich, Stone. No: None. Abstain: Brown, Moon. Motion carried.
3. Planning and Budget Reports
Laretta Henderson, dean of the College of Education, presented the college’s FY21 budget. She noted several long-term employees had retired and the college is hoping to hire a new development officer, instructional support specialist and 2 Unit B faculty.
4. CUPB Executive Committee Report
The committee met through emails to set the agenda.
5. New Business
 - a. President
President David Glassman reported his subcommittee did not meet. President’s Council is planning for the Spring semester and determining if any changes need to be made to policies or procedures as they relate to COVID. The university wants to increase surveillance testing in the spring and hopes to do so through U of I’s SHIELD program. A second federal stimulus package has not yet been approved. If one is approved, it will likely provide some aid to the State. The 2020 virtual commencement is being recorded later today. The university is also monitoring Athletics for possible additional revenue sources during FY21 related to unscheduled “pay” games.
 - b. Vice President for University Advancement
Ken Wetstein reported the subcommittee did meet and reviewed the FY21 budget for the Advancement area. Some funds are being shifted to Annual Fund fundraising since

travel expenditures are down. End of year annual appeals have gone out. Social media drives for Giving Tuesday were held by Athletics and WEIU. The next issue of the alumni magazine should be out before the end of the year. In the spring, Advancement will be doing some fundraising related to affinity groups. The VPUA also chairs the university's Naming Committee, and VP Wetstein provided an update on the review of the name of Douglas Hall.

- c. Vice President for Business Affairs
Sean Reeder reported the university was awarded a grant as a part of the Illinois Innovation Network related to an addition to the CENCERE building. The grant will be a collaboration with Lake Land College. Paul McCann provided an update on the Line Item Status Report as of 10/31/20. The university has spent approximately \$6 million on COVID-related expenses. The FY20 external audit is still in progress.
 - d. Vice President for Academic Affairs
Jay Gatrell reported the subcommittee met and reviewed an overview of Academic Affairs' FY21 budget. President's Council has approved a new special fee structure related to continuing education courses effective for Summer 2021. The university is working on a response to the Higher Learning Commission related to new programs and dual credit courses. Jason Hood, the Assistant VPAA, is leaving the university. Any questions normally directed to him should be directed to VP Gatrell until the position is filled.
 - e. Vice President for Student Affairs
Anne Flaherty reported the subcommittee met and Kathy Engelkes was their guest. Kathy presented information related to room rental rates in the Student Union. The rates have not changed for several years. The rooms most likely need some improvements before rates can be increased. VP Flaherty also announced that COVID testing would be available on 12/15/20.
6. Adjournment
The meeting adjourned at 3:03 pm.

Minutes recorded by Leigh Moon.